



## **MEMBERSHIP ACKNOWLEDGEMENT**

The undersigned acknowledges and agrees that Membership to THE ROOM is limited to the tenants of ONE Liberty Place and their employees. This Acknowledgment confirms that the undersigned has read and agrees to comply with the Regulations of THE ROOM as set forth below, as same may be modified from time to time. Membership of THE ROOM allows the use of THE ROOM, subject to compliance with the Regulations of THE ROOM. Use is subject to revocation at the discretion of Management of ONE Liberty Place.

## **REGULATIONS of THE ROOM**

*When using THE ROOM, the following Rules and Regulations shall be agreed to and observed by Tenant for the mutual safety and convenience of all tenants:*

1. No solicitation or distribution of services or merchandise shall be permitted in THE ROOM.
2. THE ROOM is available to all Building tenants on a first come, first serve basis. Provided, however that Building Tenants wanting to use the space have THE ROOM Membership Acknowledgment Form on File.
3. Outside of private events that have been arranged with the building management, no outside food or beverage is permitted except for Tenant Members who have rented a wine and spirits cabinet.
4. No unregistered Building guests are permitted and Building tenants using the space must have a signed THE ROOM Membership Acknowledgment Form on file.
5. No signs, placards, banners, notices, or other written material shall be affixed to or painted on the walls of THE ROOM. Furniture, art, and decor located within THE ROOM is provided as a courtesy and may not be moved, removed, or relocated for any reason.
6. To keep THE ROOM clean, Tenant Members must clean up after use. All trash shall be placed in the containers provided by the Building.
7. Free WIFI is provided as a courtesy in THE ROOM. Tenant Members must adhere to the WIFI acceptable use policy.
8. Tenants are expected to wear workplace attire, act in a professional manner, and show professional courtesy to other members.
9. Management shall not be responsible for personal property lost or stolen from THE ROOM. No personal property shall be stored in THE ROOM.
10. Reservations for specific or exclusive use will be permitted at the sole discretion of Management.
11. Tenant members may be asked to leave THE ROOM at Management's discretion, with or without cause.
12. Draft Beer Happy Hour may be served exclusively for THE ROOM members. For the safety of our Tenants and the Building, members may only enjoy a maximum of two beverages during this time.

The undersigned acknowledges and agrees to the foregoing:

Signed and Agreed by: \_\_\_\_\_ Date: \_\_\_\_\_

Tenant Name Printed: \_\_\_\_\_ Building ID# \_\_\_\_\_

Tenant Email Address: \_\_\_\_\_

Yes, please sign me up for THE ROOM Notifications.